

COMPUTER PALS FOR SENIORS GALSTON AND DISTRICT INC.

July 2006

P O Box 43 Galston
2159

THE PRESIDENT'S DESK



Time certainly does fly when you are having fun and this is certainly the case when the fun involves your computer. Here we are at the end of another financial year for our club. So we have decided to have two meetings in July, our normal committee meeting and work shop on 14 July and our AGM 28 July, This will enable our treasurer to have income and accounts paid to 30 June, ratified and the books audited prior to the Annual General Meeting (AGM) Now is the time for members to nominate for committee and executive positions. So if you would like to become a little more involved in your club please speak to Rosemary or myself. The work involved is not very onerous and the knowledge that you are helping to provide a service to our community is very satisfying.

Bi- Monthly Meetings are good Fun!

I have been very impressed with many examples of projects that members are tackling on their computers this year. The interest and involvement of members at our bi-monthly workshop get together is very exciting. We cover a wide range of topics with the enthusiastic support and involvement of our tutors.

Thinking of Buying your first Digital Camera!!

From time to time I am asked for some pointers on what to look for when buying a digital camera. There is almost as much new "jargon" used in the camera world as there is with today's computers and telephones, so the topic can get a little over the top and result in total confusion. So if you are considering that first Digital Camera I may be able to explain some of the terms used (jargon) and give you a few points to look for when buying your new toy. Contact me if you would like some help!

Have you tried using your Computer as a Telephone yet?

Another trend is to make phone calls across the internet using your computer. This method is referred to as VoIP (Voice over Internet Protocol) This method has some very definite advantages if you regularly call people over long distances (STD or Overseas). If you make the call computer to computer (without using the normal phone line) the call is virtually free and you can talk as long as you like without worrying about the cost of the phone bill. You can also set up a conference call and have a family get together by phone across the internet. VoIP is only for people with broadband connections so if you are using a dial up connection to access the internet it is not for you. You require the speed of broadband. If you are interested in the VoIP technology, several of our tutors are already using it in one way or another.

Want to record the History of your Family?

Several members have asked me which software program I use for recording my Family tree (genealogy). When I started my project a few years ago I looked at several different programs some free, some not so free (a price range of zero to \$180).

I started using Family Tree Maker as I knew of others who were using it and I liked the features and the ease of entry and correction of entries. This program has been around for many years. Price ranges from about AUD \$66 to \$99 (\$99 includes extra research CD's) There are many other programs available. There are hundreds of web sites specializing in various aspects of Family History Research

Please contact me if you have any questions!

Have fun with your computer!

Lindsay McIntyre

Inside this issue

Page 2

From the Secretary.
and Why I Like Computer Pals

Page 3

Q and A and You Know You are Living in 2006

Page 4

Useful HELP and What Kids think of MUM

Page 5

Dementia Test and email Spam Messages

Page 6

Recipe, "Remember" and

REMINDER

FROM THE SECRETARY

Hello everyone

Thank you to all those who sent me articles for this News Letter. I appreciate your involvement. We welcome the following New Members **Elizabeth Nicol, Molly and John Wingate, William Goard, Janet Saxton and Ellis Murray**. May you all enjoy your time of learning with us.

**The Next Meeting-cum- Workshop of Computer Pals for Seniors,
Galston & District Inc**

Will be at History Cottage, 412 Galston Road, Galston

Date: **Friday 14th July, 2006 at 10.30 am**

**PLEASE HAVE YOUR QUESTIONS READY FOR OUR TUTORS. ALL THE
COMPUTERS WILL BE ON AND RUNNING.**

Everyone is Welcome

**The Annual General Meeting will be held on 28th July 2006 at 10.30 am
in the History Cottage, Galston Road, Galston.**

LETTER TO THE EDITOR

WHY I LIKE COMPUTER PALS

Computer Pals has given me the confidence to become a computer junkie. Like most people these days I do have children who are always going to give me lessons on the computer. When they do get around to this, and if I don't learn anything in 5 minutes while they speedily go across the keyboard, then according to the younger generation I will never be able to master the computer!

Well, I have shown them, thanks to my teacher. Although I think Lindsay has a few more grey hairs since the beginning of this year.

I would like to know if there is someone out there in "computer pals land", if they could give me a lesson on Trading on Line for the shares.

Lorraine

Useful Tips

Remember to frequently click **Save (Ctrl and S)** on any document as we type and edit it, especially if we have to leave the computer for a few moments to attend to something else. We never know when the next catastrophe will occur...but it will sooner or later!

A computer is a dumb piece of machinery but it has a mind of its own.

If you hold down the Ctrl key on your keyboard and turn the small wheel in the middle of your mouse, the print size will change - it will either get larger or smaller - depending on which way you turn the wheel.

Alan Rains

Question and Answer

Q. I want to create a square box in my Word document and write in it. How do I do that?

A. Click on “*View*” on your *Toolbar*, and then click on *Toolbars* and *Drawing*. This will insert the *Drawing Toolbar* on to your screen. Click on the square box and draw your square. Place your cursor somewhere in your square and right click. Another menu will appear – select “*Add Text*”. You can then insert whatever text you require, and change it to whatever font and size you wish.

YOU KNOW YOU ARE LIVING IN 2006 when...

1. You accidentally enter your password on the microwave.
2. You haven't played solitaire with real cards in years.
3. You have a list of 15 phone numbers to reach your family of 2
4. You e-mail the person who works at the desk next to you.
5. Your reason for not staying in touch with friends and family is that they don't have e-mail addresses.
6. You pull up in your own driveway and use your cell phone to see if anyone is home to help you carry in the groceries.
7. Every commercial on television has a web site at the bottom of the screen.
8. Leaving the house without your cell phone, which you didn't have the first 20 or 30 (or 60) years of your life, is now a cause for panic and you turn around to go and get it.
10. You get up in the morning and go on line before getting your coffee.
11. You start tilting your head sideways to smile. :)
12. You're reading this and nodding and laughing.
13. Even worse, you know exactly to whom you are going to forward this message.
14. You are too busy to notice there was no #9 on this list.
15. You actually scrolled back up to check that there wasn't a #9 on this list.

TO CHECK THE “ BLOCKED SENDERS LIST”

Click on the “Tools” drop down menu.

Click on “Message Rules”

Click on “Blocked Senders List”

You may amend items as required.

When we alter a setting in a dialog box and then click ‘OK,’ that setting will apply only for the duration of the current usage, and it will revert to the previous setting the next time we start up the computer.

If we want the new setting to become the normal default and apply the next time we use the computer, then we also click on ‘Apply’ before clicking on the ‘OK.’

Alan Rains

Useful Tip

If you come across an article in another language and would like it translated in to English, try this website:

www.babelfish.yahoo.com or www.babelfish.altavista.com.

What Kids Play With These Days

I have just returned from a Grandparents Morning Tea at my grandson's local kindergarten. We had a lovely time being shown around by my grandson and then settled down in a chair at a desk (pew!!!) to watch him draw some pictures etc. I couldn't help noticing among the toys for them to play with was a *keyboard*. I should have asked one of the teachers why they had a keyboard there – but with all the activities going on I completely forgot to ask.

Important

Since becoming familiar with computers and using email, one thing has constantly “bugged” me. Why don't people acknowledge their emails? I would have thought this was basic “etiquette” (or netiquette). It doesn't take much to key in a few words of acknowledgement, and certainly doesn't cost anything.

Do You Struggle with Small Icons

Have you felt frustrated at times because the icons on the Toolbars are so small? Well you can enlarge them. Just click on *Tools*, *click customize* and then click on the *Options* tab. Under “*Other*” click on *Large Icons*. Now you can take off your glasses!!!!

That Darned INSERT Key

One of the most troublesome and confusing keys on the keyboard is the “Insert” key. Most of the time nobody ever uses it, but occasionally it may get accidentally tapped, and then suddenly each letter you type is replacing another character already on the screen (this is called Overtyping mode). You can give this key a useful job as a “Paste” key. Just choose *Tools*, *Options*, *Edit* and click the box labelled “Use the INS key for paste”. Now in future, whenever you want to paste the contents of anything in the memory (clipboard), just tap the Insert key.

Celia

THESE ARE THE ANSWERS YEAR 2 KIDS GAVE TO QUESTIONS ABOUT THEIR MOTHERS

How did God make mothers? Magic, plus superpowers and a lot of stirring.

God made my Mum just the same like He made me. He just used bigger parts.

What ingredients are mothers made of? God makes mothers out of clouds and angel hair and everything nice in the world and one dab of mean.

They had to get their start from men's bones. Then they mostly use string I think.

Why did God give you YOUR mother and not some other mum? God knew she likes me a lot more than other people's mums like me.

What kind of little girl was your mum? My mum has always been my mum and none of that other stuff. My guess would be pretty bossy.

What did mum need to know about dad before she married him? His last name.

She had to know his background. Like is he a crook? Does he make at least \$800 a year?

Did he say no to drugs and yes to chores?

Who's the boss at your place? Mum doesn't want to be boss, but she has to because dad's such a drongo. Mum. You can tell by room inspection. She sees the stuff under the bed. I guess mum is, but only because she has a lot more to do than dad.

What's the difference between mums and dads? Mums work at work and work at home and dads just go to work at work. Mums know how to talk to teachers without scaring them. Mums have magic; they make you feel better without medicine.

What would it take to make your mum perfect? On the inside, she's already perfect. Outside, I think some kind of crash repair.

If you could change one thing about your mum, what would it be? I'd make my mum smarter. Then she would know it was my sister that did it and not me. I would like her to get rid of those invisible eyes at the back of her head.

Dorothy Barnard.

TEST FOR DEMENTIA

Below are four (4) questions and a bonus question. You have to answer them instantly. You can't take your time, answer all of them immediately. OK

First Question:

You are participating in a race. You overtake the second person. What position are you in?

Answer: If you answered that you are first, then you are absolutely wrong! If you overtake the second person and you take his place, you are second! Try not to screw up in the next question. To answer the second question, don't take as much time as you took for the first question.

Second Question:

If you overtake the last person, then you are...? **Answer:** If you answered that you are second to last, then you are wrong again. Tell me, how can you overtake the LAST Person? You're not very good at this! Are you?

Third Question:

Very tricky math! Note: This must be done in your head only. Do NOT use paper and pencil or a calculator. Try it. Take 1000 and add 40 to it. Now add another 1000. Now add 30. Add another 1000. Now add 20. Now add another 1000 Now add 10. What is the total? Did you get 5000?

The **correct answer** is actually 4100. Don't believe it? Check with your calculator! Today is definitely not your day. Maybe you will get the last question right?

Fourth Question:

Mary's father has five daughters: 1. Nana, 2. Nene, 3. Nini, 4. Nono. What is the name of the fifth daughter?

Answer: Nunu? NO! Of course not. Her name is Mary. Read the question again

Okay, now the bonus round:

There is a mute person who wants to buy a toothbrush. By imitating the action of brushing one's teeth he successfully expresses himself to the shopkeeper and the purchase is done.

Now if there is a blind man who wishes to buy a pair of sunglasses, how should he express himself?
He just has to open his mouth and ask, so simple .

Frank Clark

EMAIL SPAM MESSAGES

When you go into your Inbox, look through your unopened Emails to see if there are any suspicious messages. This you will have to judge for yourself.

Never open an email from a bank. They do not send emails even to their own customers. There have been many such emails circulating recently that look very genuine.

DON'T BE CAUGHT OUT BY GIVING YOUR PASSWORD AWAY TO ANY OF THEM. IT IS AGAINST THE BANK'S ELECTRONIC BANKING TERMS AND CONDITIONS, AND YOUR BANK ACCOUNT IS SURE TO BE RAIDED!

You can Block The Sender so that messages from that source will be directed to your "Deleted Items Folder", until you remove the sender from the Blocked Senders List.

Please be aware that an email that looks like it comes from the same source may have a different Email address. The people who send Spam keep changing the email addresses.

IF YOUR "IN BOX" HAS A MESSAGE THAT IS "SUSPICIOUS" BLOCK THE SENDER

Highlight the message, Click on the " Message" drop down menu, Click on "Block Sender". Messages from this sender will move to the "Deleted items Folder"

You may also wish to do two more things, which may help to keep your computer "Clean"
REMOVE THE PREVIEW PANE (to prevent emails being opened automatically)

In "In Box" Mode . Click on VIEW. Click on LAYOUT. Un-tick "Show Preview Pane" Apply and OK

EMPTY DELETED ITEMS FROM OUTLOOK EXPRESS EACH TIME IT IS CLOSED DOWN

In "In Box" Mode , Click on TOOLS. Click on OPTIONS. Click on MAINTENANCE Tick "Empty messages from the Deleted Items Folder on Exit"

This ensures that unopened messages sent from Blocked Senders cannot be opened at a future time.

Alan Rains

Chocolate Raisin Cake

Ingredients

1½ cups of water
1 cup of raisins
250 g. butter
1 Cup Sugar

½ Teaspoon Cinnamon
½ Teaspoon Ground Cloves
3 Heaped Tablespoons Cocoa
¼ teaspoon. Salt

Method

Stir all the above ingredients together in a saucepan, bring to the boil and let simmer for 5 minutes

When that is cool,

Dissolve 1 teaspoon bicarb soda in about ¼ cup of boiling water and add to the pot mixture. Add 2 cups of sifted plain flour. Stir to combine well then pour into a greased and lined 23cm cake tin. Cook for 30 minutes in a mod (180°) oven. **Gai**

Remember...

Once you get over the hill, you'll begin to pick up speed.

...If it weren't for STRESS I'd have no energy at all.

Whatever hits the fan... Will Not Be Evenly Distributed.

Everyone has a photographic memory...Some, like me, just don't have any film.

REMINDER

The **Next Meeting-cum-Workshop** of
Computer Pals for Seniors, Galston & District
Will be at **History Cottage**
412 Galston Road, Galston

Date:

Friday 14th July, 2006

Time 10.30 am

The **Annual General Meeting** will be
held on **28th July 2006 at 10.30 am** in
the **History Cottage, Galston Road,**
Galston.

I always know...God won't give
me more than I can handle
There are times I just wish He
didn't trust me quite so much.

Middle age is when broadness
of the mind and narrowness of
the waist change places.

Lindsay



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